



In partnership with:



Request for Proposals

Monitoring and Evaluation Partnership

November 2020

1. Background

Established in 1998, Tshikululu is a social investment fund manager and advisor, working alongside investors and other development partners to maximise the power of social investment. We define social investment as any financial commitment – from grantmaking to impact investing – that seeks to drive and measure social impact. Our service offering is underpinned by a deep and hands-on understanding of the complexities of development and social investment.

As agents of social change, we partner with our clients throughout South Africa to realise their social investment goals. Over the past two decades we have operated in every province in the country, covering urban and rural areas, and collaborated with social investors in various sectors including mining, financial services, renewable energy, property development, banking, insurance, healthcare and logistics.

Tshikululu is currently working with the Solidarity Fund to implement its response to the gender-based violence (GBV) crisis in the country.

Over the past five years, the rates of reported violence against women in South Africa have shown a general increase. This fact has been clearly highlighted by numerous high-profile incidents of femicide in the past two years, which of course represent just a small proportion of women facing violence in their homes and communities. The Covid-19 pandemic has made a bad situation worse. Despite substantial ongoing efforts to tackle GBV in South Africa, many gaps remain, which have only been exacerbated by the lockdown.

In response to this reality, the Solidarity Fund has recently launched its [second phase of GBV support](#). This phase has been allocated R75 million to be disbursed to approximately 360 organisations, with the majority of funding going to community-based organisations (CBOs) working at grassroots level and the remainder targeting larger non-profit organisations (NPOs) driving systemic change.

Applicants will be able to apply for funding in three broad categories of Prevention, Response and Access to Justice.

2. Project scope

Tshikululu is requesting proposals from eligible organisations to partner with us to deliver the monitoring and evaluation (M&E) component of the Solidarity Fund's GBV response, as described above. Specifically, we will work hand-in-hand with the identified partner organisation to:

- Design the reporting format to be used by CBO and NPO partners;
- Receive reports from all approved CBO and NPO partners;
- Analyse quantitative and qualitative data from all received reports; and
- Consolidate and aggregate data from received reports, with findings on progress and impact provided to the Solidarity Fund.

Expected partner reports include:

- Reports from approximately 340 CBO partners
 - These partners will submit two reports, around May and August 2021
 - All reports will follow a standard format, and CBO partners will be required to provide basic quantitative data (e.g. number of people reached) and qualitative challenges and highlights
- Reports from approximately 20 NPO partners
 - These partners will submit three reports, around May 2021, August 2021 and November 2021
 - All reports will follow a standard format, and NPO partners will be required to provide more in-depth quantitative and qualitative data (as compared to CBO partners) on progress to date, with a specific focus on systemic impact (or potential)

Throughout the project period (likely February to December 2021), Tshikululu and the identified implementation partner will submit consolidated reports to the Solidarity Fund on a monthly basis.

3. Deliverables

Working hand-in-hand with Tshikululu, the identified implementation partner will be responsible for:

- A consolidated monthly report, for submission to the Solidarity Fund, outlining quantitative and qualitative findings from the initiative.
- For some months, including February-April 2021, this consolidated report will provide a relatively high-level update, while for those months following submission dates from various CBO and NPO partners it will be very substantive.
- The exact reporting format will be agreed between the Solidarity Fund, Tshikululu and the identified implementation partner.
- All final reports will be signed off by Tshikululu before submission to the Solidarity Fund.
- A final close-out report to Tshikululu outlining the project.

4. Expertise required

To be considered, applicants must demonstrate significant expertise and/or experience in:

- General M&E processes (team members should demonstrate educational and professional background in M&E)
- Data analysis, both quantitative and qualitative
- Data visualisation (including mapping)
- GBV and related social issues (preferred)
- Donor-funding programmes in general (preferred)

5. Roles, responsibilities and resources

Tshikululu will maintain overall responsibility for delivery to the Solidarity Fund. This will include sign-off on all submitted deliverables and primary communication. Tshikululu will also contract directly with the identified implementation partner.

The identified implementation partner will be responsible for the deliverables as outlined above. This will include taking the lead in terms of data analysis and report compilation. Tshikululu will play a support and sign-off role as part of this process.

The Solidarity Fund will provide oversight to the project, and give input and feedback throughout its duration. All deliverables will be officially approved by the Solidarity Fund.

6. Timeframes

The table below outlines the target timeframes for the project. However, final timeframes will be confirmed throughout each stage of the process.

Date	Activity
5 November 2020	RFP published
20 November 2020	Deadline for proposal submissions
December 2020	Approval of implementation partner by Tshikululu and the Solidarity Fund
January 2021	Contracting between Tshikululu and implementation partner
January-February 2021	On-boarding of implementation partner into the project
February-December 2021	Project implementation, including receiving, analysing and compiling reports
December 2021	Project close-out

7. Communication requirements

Throughout the project, the implementation partner and Tshikululu will be in continuous communication (usually weekly but during reporting periods most likely daily). This will include both remote/online and face-to-face interactions, as necessary. The implementation partner will be required to nominate a project lead who will be the main point of contact with Tshikululu's project lead.

8. Proposal submission information

A comprehensive proposal to carry out the evaluation must be submitted by 17h00 on 20 November 2020. The proposal should be emailed to achannon@tshikululu.org.za.

The proposal should sufficiently cover the following information and will be judged on these criteria:

- Company details and overview
- Company B-BBEE Level
 - **NB:** Please note that only BEE Level 1 organisations will be considered for this project, and a valid BEE certificate must be submitted along with the proposal
- Proposed methodology
- Project plan
- Comprehensive budget
- Demonstration of expertise and previous experience (incl. evidence of previous similar projects)
- Project team (including bios that cover both education and professional experience)