



Humanitarian Crisis Relief Fund

Request for Proposals: NPO Support in Response to Winter 2021 Unrest

The Humanitarian Crisis Relief Fund (HCRF) was created as an operational branch of the Solidarity Fund in response to the unrest in Gauteng and KwaZulu-Natal in the winter of 2021. The HCRF, administered through the Solidarity Fund, is now requesting proposals from non-profit organisations (NPO) that are providing relief to communities negatively impacted by the violence. This Request for Proposals (RFP) provides details on the funding opportunity for interested organisations.

Priority funding activities

This RFP will provide funding for NPOs implementing high-quality activities in the following sectors. Applicants must clearly explain how the proposed activities are directly related to responding to the unrest.

Food Security: The HCRF will consider proposals related to:

- Skills training related to food access; or
- Programmes focused on sustainable food systems/services.

Healthcare: The HCRF will consider proposals related to:

- Access to basic and/or emergency care;
- Access to medication, secondary and/or tertiary care;
- Capacity-building of local healthcare services; or
- Access to Covid-related prevention and response tools.

Economic Recovery: The HCRF will consider proposals related to:

- Provision of support for SMME incubators and workspaces;
- Community finance/lending programmes;
- Business skills training; or
- Support for small business owners (with turnover of <R1m per year) in the form of administrative support, financial assistance and/or non-food items to 'rebuild better' following damage from the unrest.

Peace Building: The HCRF will consider proposals related to:

- Conflict resolution, mediation or peace-building activities;
- Social cohesion activities related to gender, race, and/or ethnicity; or
- Individual and/or group trauma support services (including emergency GBV and child protection services).

Direct NPO support: The HCRF will consider proposal related to:

- Repairs and/or replacement of NPO infrastructure/equipment directly related to damage from the Winter 2021 unrest.
- For those NPOs applying under this programme, proof of damage in the form of pictures, a police report, media coverage or similar must be provided.
- A detailed explanation of why damage is not being covered by insurance must be provided (if the NPO is not insured, a detailed explanation of the steps being taken to become insured must be provided).
- A detailed explanation of what damage-related costs are being covered by SASRIA must also be provided, as well an explanation as to why SASRIA is not covering any costs if applicable.

Geographic focus areas

Although it is understood that violence/damage related to the Winter unrest was widespread, for this RFP the HCRF will only consider applications from NPOs conducting ongoing projects in the impacted areas of the following municipalities in KwaZulu-Natal and districts in Gauteng.

- *KwaZulu-Natal Municipalities:* uMsunduzi, Mkhambathini, Umshwathi, Impendle, Richmond, Mphofana, Dr. Nkosazane Dlamini-Zuma, uBuhlebezwe, uMzimkhulu, Newcastle, Danhauser, KwaDukuza, Durban Metro, Mandeni, Mhlabuyalingana, Camperdown, MooiRivier, Mtubatuba, eDumbe, Nongoma, Umuziwabantu, Umzumbe, Ray Nkonyeni, Glencore, Mdumeni, Maphumulo, Mquthu, Umdoni, Umfolozi, Mthonjaneni, Mhlathuze, Nklanda, Ndwedwe, Umlalalazi, Msinga, EThekwini South, and Mvoti.
- *Gauteng Districts:* City of Ekurhuleni, City of Johannesburg, City of Tshwane, Sedibeng and West Rand
 - o Please note that all locations covered by proposals for Gauteng will be verified against the locations pinpointed on this map:
<https://www.google.com/maps/d/u/0/edit?mid=1dI41ZtJFvtMGWfRDqe6QTIZufiTKLcu6&usp=sharing>

Funding levels and details

- The HCRF will consider funding proposals at a minimum of R500 000 and a maximum of R10 million from eligible NPOs.
- All approved funding amounts will be for a maximum of a six-month implementation period, and applicants must provide a detailed budget and workplan to demonstrate how all requested funding will be spent within this time period.
- The HCRF will determine the grant amount to be awarded to successful applicants based on a

variety of factors, including the quality of the application, track record and financial history.

- In some cases, approved funding will be paid in one tranche, while in others multiple tranche payments may be made. These details will be outlined in a grant agreement entered into between the HCRF and successful applicants.
- Reporting requirements, including both quantitative and qualitative data, will be agreed on before disbursement of any approved grants, and these details will also be included in the grant agreement.
- *Debt*: The HCRF will not fund any costs related to debt unless (a) it was directly incurred as a result of the Winter 2021 unrest; or (b) it is directly preventing essential projects or activities from taking place.
- *Salaries*: The HCRF will fund salaries of staff members either fully or partially dedicated to the proposed project. Where applicable, applying NPOs must also explain how they plan to cover salaries once the use of HCRF funding is completed.
- *Administrative costs*: To support the development of NPOs working in impacted areas, the HCRF will provide up to 10% of approved funding towards basic administrative costs, which must be clearly articulated in the detailed budget.

Eligibility Criteria

The HCRF is inviting all eligible NPOs to apply for funding. Eligible NPOs will include:

- Registered non-profit organisations (i.e. a trust, non-profit company or voluntary association) with at least three years' operating track record; and
- NPOs with a clearly demonstrated track record operating in the geographic area (as per the list above) where funding is being requested.

In addition to a completed application form, the following supporting documentation must be submitted:

- Copy of founding document (e.g. trust deed for a trust, MOI for a non-profit company or a constitution for a voluntary association)
- Formally approved and signed audited Annual Financial Statements (AFS) no less than 18 months old (i.e. the AFS must be from a financial year ending May 2020 or later)
- Up-to-date management accounts for the current financial year
- Bank confirmation letter within the past three months

Finally, the following documents are requested:

- A current tax clearance certification report with a valid SARS pin within the past three months
 - If this document is not provided, an explanation for why it is not available must be given
- If available, a SARS certified PBO letter (although this is not a requirement for this RFP)

***NB:** If your NPO is approved for funding, the HCRF will also request ID copies of all directors/trustees of the organisation, as well as their proof of address. This is for FICA purposes and is a requirement for all approved funding. Please note that a current tax clearance certificate will also be required before any approved funding is paid to successful applicants.*

Application process

- This RFP will be managed by [Tshikululu Social Investments](#) on behalf of the HCRF.
- Applications can be submitted online via Cognito Forms. Please click on this [link](#) to complete your application. Please note that email or hardcopy applications will not be accepted.
- **Applications will open on 21 October 2021 at 12:00 noon. The official closing date for this RFP is 5 November 2021 at 17:00.**
- Any proposals received after 17:00 on 5 November will not be considered.
- Please note that you may be contacted about your proposal for more information. This does not guarantee that your proposal will be successful.
- All received proposals will be screened for eligibility based on the criteria set out above.
- All eligible proposals will then be forwarded to an independent HCRF selection committee, which will make all final funding decisions on behalf of the HCRF.
- All applicants – whether successful or unsuccessful – will receive feedback on their proposal by no later than 30 November 2021.

Please click [here](#) to complete your application.

For any queries on the application process, please email HCRF.NGO.grants@solidarityfund.co.za.