



## CALL FOR PROPOSALS

### SIBANYE RUSTENBURG MINE COMMUNITY DEVELOPMENT TRUST

#### Background

The Sibanye Rustenburg Mine Community Development Trust (SRMCDT) was established in 2016 by Sibanye-Stillwater Rustenburg Platinum Mine (SRPM). The purpose of the Trust is to contribute to socio-economic development programmes within the SRPM Operations, in the following focus areas:

1. Education and training.
2. Sustainable health and social development.
3. The rehabilitation of the natural environment through establishing synergy with the SRPM Operations' rehabilitation programme.
4. Provide incubator training for entrepreneurs located and operating within the SRPM Operations areas; and,
5. Upliftment programmes aimed at supporting the vulnerable in communities; in particular, women, youth, and people with disabilities.

The SRMCDT herewith invites proposals from eligible Public Benefit Organisations (NGOs, NPCs, Trusts and CBOs) implementing community development projects within the abovementioned sectors, in the SRPM Operations, to apply.

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All applications submitted before the deadline will be considered and all applications submitted after the official closing date will not be considered. Please note that Tshikululu may contact you about your application during or after this period for more information. This does not guarantee that your application will be successful. All applications will undergo due diligence and assessment, and if shortlisted, will be forwarded to the disbursements committee who will make all final decisions on the funding. A decision on the outcome of your application will be communicated to you in writing within a maximum of three months of the closing date. Please note that submission of a complete application with all required documentation does **not** guarantee funding to your organisation.

## Terms and conditions

- **Protection of Personal Information: Please do not proceed with this application if you do not agree to this statement.**

As of the 1st of July, 2021, all public and private entities must comply with the Protection of Personal Information Act (POPIA). The purpose of the Act is to put in place conditions for the lawful processing of personal information as well as definitions thereof. Tshikululu will only collect, process, transfer and disclose your personal information for the purpose of rendering its services (either to you or in relation to you), complying with your instructions or the instructions of your mandated/authorised official or representative, verifying your identity, detecting fraud and preventing money laundering, compliance with laws and public duties, monitoring the services provided in order to accurately carry out your instruction or those of your mandated official, to assist in improving Tshikululu's service and in the interests of security and crime prevention and analysis in order to assess and improve Tshikululu's business or the business of Tshikululu associated entities and the services offered as well as for operational, audit, legal, and record keeping purposes. In addition, Tshikululu may collect necessary information from you directly, from your appointed mandated/authorised official or representative, any Regulator, or other third parties that may hold such information. By completing this application; Tshikululu deems the application as consent, and/or as having obtained consent from other parties whose details you have captured (such as references), to be used by Tshikululu as outlined above. For more information about how Tshikululu manages private information, please refer to the Privacy page on Tshikululu's website <https://tshikululu.org.za/privacy/>

- By continuing with this application, you also agree to Tshikululu's Terms of Use, which can be viewed on Tshikululu's website <https://tshikululu.org.za/terms-of-use/>
- As part of Tshikululu's zero tolerance approach to fraud, corruption and unethical behaviour, we have implemented the independently-managed Vuvuzela hotline, enabling stakeholders to anonymously report suspicions of unethical conduct, using the following link <http://thehotline.co.za/reports/contact-report.php>

## Eligibility Criteria

To be considered for funding, eligible organisations will need to submit the following:

- A completed application form.
- Applicants must be registered Public Benefit Organisations (PBO) and must provide a PBO Certificate from SARS
- Proof of company/organisation registration e.g., / NPO certificate / Registration certificate
- Bank confirmation letter (not older than 3 months)
- FICA documents (i.e., ID documents and proof of address for all governing members i.e., Directors of NPCs, Executive Committee or Board Members of Voluntary Associations, NGOs and CBOs)
- Tax Compliance Certificate or Tax Compliance Pin (not expired)
- Latest Audited Financial Statement (not older than 18 months)
- The organisation's Proof of Address (not older than 3 months)
- Signed copy of Founding Document (i.e., Trust Deed, Letters of Authority, Signed Constitution, MOI)
- B-BBEE Certificate or Affidavit

**Please note that submission of a complete online application with all required supporting documentation does not guarantee funding to your organisation. If you do not meet one or more of the above requirements, your application is considered ineligible.**

**Eligibility check**

Please answer the following eligibility questions.

Is your organisation a registered Public Benefit Organisation (PBO)

Is your organisation implementing projects in the SRPM Operations areas?

Is your organisation implementing projects in the SRPM Operations areas?

<input type="checkbox"/> Simunye <input type="checkbox"/> Bamabanani <input type="checkbox"/> Photsaneng -ward 45 <input type="checkbox"/> Thekwana (Platinum Mile Only) <input type="checkbox"/> Mfidikoe <input type="checkbox"/> Bokamoso <input type="checkbox"/> Nkaneng -ward 33 <input type="checkbox"/> Zakhele - ward 34 <input type="checkbox"/> Rankelenyane - ward 29 <input type="checkbox"/> Tlapa <input type="checkbox"/> maumung <input type="checkbox"/> Lapologang- ward 32, ward 31 <input type="checkbox"/> Marikana <input type="checkbox"/> Popo Molefe - ward 32 <input type="checkbox"/> Sunrise Park <input type="checkbox"/> Sunrise View <input type="checkbox"/> Dikhibidung	<input type="checkbox"/> Ramochana <input type="checkbox"/> Paardekraal- ward 19 <input type="checkbox"/> Mpho Konou <input type="checkbox"/> Seraleng - ward 41 <input type="checkbox"/> Sondela - ward 37 <input type="checkbox"/> Nkandla - ward 43 <input type="checkbox"/> Riverside - ward 12 <input type="checkbox"/> Lusikisiki <input type="checkbox"/> Meriting <input type="checkbox"/> Boitekong - ward 20, 21, 40 <input type="checkbox"/> Kanana - ward 23 <input type="checkbox"/> Serutube <input type="checkbox"/> Tsitsing - ward 26 <input type="checkbox"/> Lekgalang - ward 32 <input type="checkbox"/> Lesung - ward 44 <input type="checkbox"/> Mosenthal/Mabitse - ward 29 <input type="checkbox"/> Ikemeleng - ward 35 <input type="checkbox"/> Kroondal	<input type="checkbox"/> Bolana <input type="checkbox"/> Khuane <input type="checkbox"/> Lekojaneng <input type="checkbox"/> Boschfontein - ward 36 <input type="checkbox"/> Tlhabane - ward 8, 9, 10 & 11 <input type="checkbox"/> Tlhabane West - ward 8 <input type="checkbox"/> Geelhoutpark - ward 16 & ward 14 <input type="checkbox"/> Rustenburg East End - ward 18 <input type="checkbox"/> Kalrlie Park - ward 43 <input type="checkbox"/> Zinniaville <input type="checkbox"/> Lefaragotlha - ward 7 <input type="checkbox"/> Bobuantswa <input type="checkbox"/> Rustenburg town - ward 17, ward 42
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Please select the SRPM Operations areas that your beneficiaries are based in

<input type="checkbox"/> Simunye <input type="checkbox"/> Bamabanani <input type="checkbox"/> Photsaneng -ward 45	<input type="checkbox"/> Ramochana <input type="checkbox"/> Paardekraal- ward 19 <input type="checkbox"/> Mpho Konou <input type="checkbox"/> Seraleng - ward 41	<input type="checkbox"/> Bolana <input type="checkbox"/> Khuane <input type="checkbox"/> Lekojaneng <input type="checkbox"/> Boschfontein - ward 36
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<input type="checkbox"/> Thekwana (Platinum Mile Only) <input type="checkbox"/> Mfidikoe <input type="checkbox"/> Bokamoso <input type="checkbox"/> Nkaneng - ward 33 <input type="checkbox"/> Zakhele - ward 34 <input type="checkbox"/> Rankelenyane - ward 29 <input type="checkbox"/> Tlapa <input type="checkbox"/> maumung <input type="checkbox"/> Lapologang- ward 32, ward 31 <input type="checkbox"/> Marikana <input type="checkbox"/> Popo Molefe - ward 32 <input type="checkbox"/> Sunrise Park <input type="checkbox"/> Sunrise View <input type="checkbox"/> Dikhibidung	<input type="checkbox"/> Sondela - ward 37 <input type="checkbox"/> Nkandla - ward 43 <input type="checkbox"/> Riverside - ward 12 <input type="checkbox"/> Lusikisiki <input type="checkbox"/> Meriting <input type="checkbox"/> Boitekong - ward 20, 21, 40 <input type="checkbox"/> Kanana - ward 23 <input type="checkbox"/> Serutube <input type="checkbox"/> Tsitsing - ward 26 <input type="checkbox"/> Lekgalang - ward 32 <input type="checkbox"/> Lesung - ward 44 <input type="checkbox"/> Mosenthal/Mabitse - ward 29 <input type="checkbox"/> Ikemeleng - ward 35 <input type="checkbox"/> Kroondal	<input type="checkbox"/> Tlhabane - ward 8, 9, 10 & 11 <input type="checkbox"/> Tlhabane West - ward 8 <input type="checkbox"/> Geelhoutpark - ward 16 & ward 14 <input type="checkbox"/> Rustenburg East End - ward 18 <input type="checkbox"/> Kalrlie Park - ward 43 <input type="checkbox"/> Zinniaville <input type="checkbox"/> Lefaragotlha - ward 7 <input type="checkbox"/> Bobuantswa <input type="checkbox"/> Rustenburg town - ward 17, ward 42
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Does your organisation have a track record of at least three years of implementing activities in the RFP focus areas?

Is your organisation able to submit all compulsory supporting documents as listed in the Request for Proposals

**Organisation Details**

Name of organisation

Type of organisation

- Non-profit Company
- Trust
- Voluntary Association

Registration Number

Organisation address

Organisation telephone number

Organisation email.

Please provide a brief overview of your organisation (e.g. history, mission/vision, primary focus areas, etc.) (maximum 300 words)

Please provide a description of your organisation's management structure

Please provide a description of your organisation's experience in implementing projects relevant to this call

Please describe your organisation's risk management processes



## Management Team

Please provide the detail of your organisation's management team. This information will be used for us to understand the profile of the organisation.

Name and Surname	Designation	Population Group/ BEE	Gender	Disability (Y/N)

## Organisation's Financial Standing

This section requires you to provide details around your organisation's financial position. Please fill in the summary table below as per your most recent Audited Financial Statements.

Total Income	
Total Expenses	
Profit (Surplus)/ Loss( Deficit)	

If your organisation recorded a loss or deficit, please provide an explanation

Have there been any major changes to your organisation's financial situation in the past 12 months?

If yes, what were the major changes to your organisation's financial situation in the past 12 months?



**Funding request**

*This section requires you to give details around your organisation's proposed project*

- Please select the RFP focus area that your project is addressing
- Education and Training
- Sustainable health and Social Development
- Rehabilitation of the Natural Environment
- Incubator Training for Entrepreneurs
- Upliftment programmes aimed at supporting the vulnerable in communities; in particular, women, youth, and people with disabilities

Please provide a detailed overview of the proposed project you are requesting funding for, including the following: project objective and overview of the RFP-related problem that your project is trying to address.

Please list and describe the specific activities you will carry out to implement your proposed project\*(required)



How will you work with other stakeholders to implement this proposed project (e.g., community/faith/CBO networks, other donors, government, etc.)? (300 words)



Does your proposed project form part of a broader intervention or programme currently being implemented by or in partnership with your organisation?

4.1. If yes, please provide more details regarding the broader programme and its activities and objectives

5. Please describe how you will measure the success of the proposed project?

6. Please provide the project indicators that you will use as part of your monitoring and evaluation plan for the proposed project\*(required)

6. What is the intended timeline of the proposed project (in months)?

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Please be sure to provide us with a workplan of how your organisation plans to implement the proposed intervention and meet its objectives. An ideal workplan will be clear and realistic (in terms of the activities given the funding available and timelines), identifies possible barriers for implementation and possibly solutions to mitigate challenges. Given the focus on sustainability, an ideal workplan will factor-in how the beneficiaries will be supported beyond the implementation of this grant)

Please complete the following table related to your DIRECT beneficiaries:

Geographical Area	Estimated number of direct beneficiaries	Please describe who the direct beneficiaries will be

Please complete the following table related to your INDIRECT beneficiaries:

Geographical Area	Estimated number of direct beneficiaries	Please describe who the direct beneficiaries will be

### **Organisational Capacity and Experience**

Please provide a description of your organisation's expertise regarding services and achievements related to the focus areas of the RFP. In your response, demonstrate:

- the skills that your organisation has that are relevant to the proposed intervention;
- similar projects implemented in the RFP focus areas and the number of years that you have either implemented or are implementing a similar project;
- and whether or not you have achieved any significant impact related to the focus areas of this RFP through previous work.

*Ideal proposals will demonstrate that they have implemented similar or related interventions over a significant period of time. Where the organisation is less established, there should be evidence that of experience, through the skills of related team members and/or partnerships. An ideal proposal should demonstrate impact or significant outcomes through previous work*

Please list and describe the skills of the project team in relation to the proposed project

Please list and describe similar projects implemented in the RFP focus areas and the number of years that you have either implemented or are implementing a similar project.

Please describe the impact achieved through the implementation of the of the above projects

Please provide three contactable references related to the expertise described above

Please list any substantial, formal, or informal partnership your organisation has with government, civil society, political parties, and/or business





Please list your top three donors and the funding support received from each, over the past two years


**Document Checklist**

*Please submit the following documents along with your application. These documents will undergo a verification and vetting process:*

- A completed application form.
- PBO Certificate from SARS
- Proof of company/organisation registration e.g., / NPO certificate / Registration certificate
- Bank confirmation letter (not older than 3 months)
- FICA documents (i.e., ID documents and proof of address for all governing members i.e., Directors of NPCs, Executive Committee or Board Members of Voluntary Associations, NGOs and CBOs)
- Tax Compliance Certificate or Tax Compliance Pin (not expired)
- Latest Audited Financial Statement (not older than 18 months)
- The organisation's Proof of Address (not older than 3 months)
- Signed copy of Founding Document (i.e., Trust Deed, Letters of Authority, Signed Constitution, MOI)
- B-BBEE Certificate or Affidavit or SED certificate
- Evidence of track record (i.e., three signed reference letters for work done on similar projects)
- Proposed project Monitoring and Evaluation plan
- Project workplan
- Project Team CVs
- Please upload any other supporting document that may strengthen your application and provide a description of the document on the comment box

**Declaration**

Please declare any conflict of interests that you may have

**Declaration of Honesty:**

I hereby confirm that all documents submitted with this application form and information included in this application is free from material misrepresentation, whether owing to fraud or error.

In addition, I hereby confirm that our organization has sufficient policies and processes in place to ensure the prevention of discrimination, corruption or abuse related to staff members, beneficiaries and/or other key stakeholders.

- Yes
  - No
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Thank you, your application is complete. Please note that submission of a complete application with all required documentation does not guarantee support from the Sibanye Rustenburg Mine Community Trust. Completed applications and supporting documents can be emailed to [sibanye-srmcdt@tshikululu.org.za](mailto:sibanye-srmcdt@tshikululu.org.za)

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